

Lodging Facility Sales and Use Tax Return Instructions

LINE 6:	Gross receipts: total accommodations charges for the use of lodging facilities.
LINE 7:	Charges for any individual that rents the same room for over 30 continuous days.
LINE 8:	Charges for federal employees that use a federal credit card that is approved by the department or i you send a bill directly to the Federal Government.
LINE 9:	Uncollectible charges (example - NSF checks, cancellations, etc.)
LINE 10:	Other: please attach a separate sheet of paper explaining other circumstances.
LINE 11:	Total of your taxable receipts (line 6 minus 7, 8, 9,10)
LINE 12:	Tax due equals 7% of line 11 (line 11 x .07)
LINE 13:	Vendor's allowance (line $11 \times .0015 - max$ of \$1,000); you must file and pay on time to receive the allowance, allowance only applies to 3% of taxable receipts.
LINE 14:	Total tax due (line 12 minus line 13)
LINE 15:	Amount paid with this return

Make check payable to the Department of Revenue and mail with this coupon to: Department of Revenue, PO Box 5835, Helena, MT 59604-5835

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	Above space is for department use only.					
1. FEIN 2. Accour)				
			6. Gross receipts			
Quarter Ending		If this is an amended				
Due:	Due: return, check here		7. Less: 30 day continuous rentals		(
4. If you are no longe	r in business a	ind want your account				
cancelled, enter the final date. / /			8. Less: federal employee exemption		()
5. Give monthly brea	kdown of gross	receipts		•		
Month 1		•	9. Less: uncollectible charges		()
N	/lonth 2					
		Month 3	10. Other (attach explanation)		()
Signature			, ,	,		
· ·			11. Taxable Receipts (line 6 minus lines 7-10)			
Title			12. Tax (7% of line 11)			
Phone Date		Date	·			
			13. Less: vendor allowar	nce (see instructions)		
			14. Total tax due (line 12	2 minus line 13)		
			15. Amount paid with this return			